September 3rd, 2019.

Hello Students, Parents and Guardians,

My name is Kristen Witczak, and I have the pleasure of teaching your child Secondary V English this year. I look forward to spending the year with your son/daughter in the ELA classroom and feel very privileged to work with them as they head towards graduation and their post-secondary lives.

Attached is a Student Contract, which I am asking every student and their parent/guardian to sign. I would like to be transparent about my expectations, all of which are outlined in the contract, and would also like to use the document to open the dialogue between the school and home environments. I encourage you to contact me at any time with regards to your child’s progress by emailing me at [kristen.witczak@rsb.qc.ca](mailto:kristen.witczak@rsb.qc.ca)

Looking forward to working together to ensure your child’s continued success in English Language Arts.

Please confirm you have read the document by providing your signature below.

Thank you very much.

Kristen Witczak

Language and Literature/English Language Arts, Saint Lambert International High School.

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*Student Signature*

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*Parent/Guardian Signature*